

**AWARE SEA FOA Conference Call Questions/Answers
November 28, 2018**

Are we required to use grant funds to hire a mental health professional for each site?

Applicants must address each of the requirements outlined in the FOA, including ensuring that school-aged youth have access to referral and services and immediate mental health support on-site in schools, if needed. Applicants can leverage existing infrastructure supplemented by grant funds to ensure the requirements of the FOA are met and document the process used to address this requirement.

Will there be any external evaluators that we will need to coordinate with and will there be a cross-site evaluation?

Participation in a cross-site evaluation or work with external evaluators is not required.

Can you clarify estimated number of awards for SEAs and tribes?

Of the estimated 8 awards, 2 are designated for tribal applicants.

Please clarify when activities are supposed to start – within 4 months (July/August) or with the start of the new school year.

The anticipated project start date is March 30, 2019 and applicants should be prepared to begin implementation within 4 months after award, i.e., July 30, 2019. Start-up implementation activities could include a range of strategies that can occur in the summer before the start of the school year. Staff professional development, hiring, training, coaching, and preparation for baseline assessments are activities that would normally occur at the beginning stages of implementation. These activities may be in preparation for full roll-out of strategies prior to the start of the 2019 school year in August/September.

Do we have to submit through Grants.Gov if we are already have an eRA Commons account?

SAMHSA's website states that you must submit your application via Grants.gov. For more information about submitting your application visit this website:
<https://www.samhsa.gov/grants/applying/submitted-your-application>.

When/where will the FAQ be posted?

The FAQ will be posted with the FOA on SAMHSA's website.

Does the timeline have to be part of the five page narrative limit? Please verify the required font for the timeline.

The timeline must be included in the application narrative in response to the Section V-B review criteria. SAMHSA formatting requirements require all text to be in Times New Roman 12 point black font. Charts and tables may use 10 point black font.

Can we fund community coalitions as well as LEA districts or a combination of both?

The SEA can partner with community coalitions; however, the community coalition must be working in direct relationship and collaboration with a LEA in the community coalition's geographic area. The LEA must submit a letter of commitment with the application and the LOC should address the community coalition's willingness to partner with the LEA.

Should the evaluator's biographical sketch and job description be included along with key staff?

The evaluator's biographical sketch does not need to be included as an attachment.

Evidence of experience and credentials – do the three LEAs have to provide this information to meet the requirement? Do they have to show who the LEAs are partnering with?

Yes. Page 20 of the FOA indicates that each LEA must identify at least one experienced, licensed mental health treatment provider organization within their community with whom they are partnering with.

Is there a checklist of what is required to submit to submit an application?

Section IV-1 and Appendix A Section 3.1 of the FOA identifies the required components of the application.

Attachment 4 – do we need to include the name of the licensed provider only or is more information required?

You are required to submit a list of all direct service provider organizations that have agreed to participate in the proposed project and a Statement of Assurance signed by the Authorized Representative of the SEA.

Is there a preferred format for describing the evidence-based practice to keep within the page limit?

Refer to Section V-C of the FOA for what should be included in the narrative response regarding evidence-based programs/practices.

Do we have to include the program abstract and the site location form?

Yes. A project abstract and site location form are both required.

Is there a designated template for the biographical sketch and job description for Section G? Can it be tailored for your state?

No. The job descriptions and biographical sketches do not have a required format.

If your facility has the capacity to perform the data collection and evaluation, do we still need to hire an outside evaluator?

No. Applicants should determine how to best complete the performance assessment requirements with internal and/or external evaluation supports.