

FAQ for FY 2023 Healthy Transitions: Improving Life Trajectories for Youth and Young Adults with Serious Mental Disorders Program SM-23-003
Pre-Applicant Webinar Q & A

1. What official Documents are needed to establish length of treatment provider providing relevant services?

Official documents must establish that the partnering mental health treatment provider organization has provided relevant services to youth and young adults ages 16-25 for the last two years. Please clearly describe the experience using models of care or evidence-based practice for transition age youth across the entire 16–25-year-old age range.

2. Does SAMHSA have an official definition for at risk of developing SED/SMI?

Childhood Serious Emotional Disturbance (SED) is defined as the presence of a diagnosable mental, behavioral, or emotional disorder that resulted in functional impairment which substantially interferes with or limits the child's role or functioning in family, school, or community activities.

Serious Mental Illness (SMI) is defined as adults with any mental, behavior, or emotional disorder that substantially interfered with or limited one or more major life activities.

3. Are all staffing positions required to be identified within the application or only Key personnel?

Include position descriptions and biographical sketches for all project staff as supporting documentation to the application.

The formatting requirements outlined in Appendix B are not applicable for these documents. See Appendix G of the NOFO for information on completing biographical sketches and job descriptions. Provide a complete list of staff positions for the project, including the Key Personnel (Project Director, Youth/Young Adult Coordinator, and Evaluator) and other significant personnel. For each staff member describe their: • Role, • Level of Effort, and • Qualifications, including their experience providing services to the transition-aged youth and familiarity with their culture(s) and language(s).

4. What does member of catchment area mean? A Project Director at the State level may not live in the geographic area, but as a state employee they live in the state and provide services to anyone in the state.

The FY 2023 Healthy Transitions Notice of Funding Opportunity Announcement does not define member. However, the Project Director should be located in the catchment area of the political subdivision order to be responsible for the management of the entire project including the technical and programmatic aspects of the award and the day-to-day management of the project. Recipients who received funding under SM-18-010 must select a different political sub-division to partner with.

5. How do we link our eRA accounts and our grants.gov accounts?

Grants.gov is an online portal for submitting federal award applications. It requires a one-time registration to submit applications. eRA Commons registration is separate but can be done concurrently. You can register to obtain a Grants.gov username and password at <http://www.grants.gov/web/grants/register.html>. If you have already completed Grants.gov registration and ensured your Grants.gov and SAM accounts are up-to-date and/or renewed, go to the eRA Commons registration steps identified on pages 33-34 in the Notice of Funding Opportunity Announcement. If this is your first time submitting an application through Grants.gov, registration information can be found at the Grants.gov “Applicants” tab.

eRA Commons Service Desk 1-866-504-9552 (Press 1 for eRA Commons or ASSIST), <https://www.era.nih.gov/need-help>.

6. For the IPP indicator tapping consumer and family members included in Advisory Councils: Is that for people currently receiving services, or can it include people with lived experience who have received services?

The intent is to capture the number of work group or advisory group or council members who are consumers or family members. Provide the number of people who are both a work group/advisory group/council member and a consumer or family member.

7. Please provide examples of government entities.

Examples include State governments and territories, County governments, City or township governments, Special district governments, Native American tribal governments (federally recognized), Native American tribal governments (other than federally recognized), State-Recognized Tribes.

8. Can an applicant use the states IAA/MOU?

A required activity for award recipients is within six months after award, develop an Interagency Agreement (IAA) between the youth state/territory/tribal Mental Health Agency and the adult state/territory/tribal Mental Health Agency to ensure seamless access to mental health services for transition-aged youth and young adults. The IAA must contain the information identified on page 9 of the Notice of Funding Opportunity Announcement.

9. At what intervals are NOMs data collected?

NOMs data is collected at baseline (i.e., the client’s entry into the project), three months post-baseline, and discharge.

National Client Level Outcomes (NOMs) data will be gathered using a uniform data collection tool provided by SAMHSA. An example of the required data collection tool can be found at (<https://spars.samhsa.gov/sites/default/files/2022-09/CMHSNOMSToolEnglish.pdf>).

10. Should you submit a Letter of Support in the application package?

Do not include Letters of Support. Reviewers will not consider them.

However, Letters of Commitment from direct service provider organizations need to be submitted as part of Attachment 1.

11. Is a county an example of a political subdivision of a state?

Yes