

## FY 2023 Linking Actions for Unmet Needs in Children's Health (Project LAUNCH) (SM-23-004) Pre-Application Webinar Q & A

1. Could you let us know the page limits for Attachment 1-3?
  - a. See page 19 of the Notice of Funding Opportunity (NOFO):  
<https://www.samhsa.gov/sites/default/files/grants/pdf/fy-23-project-launch-nofo.pdf>
2. Could you please clarify if you only want job descriptions and bio sketches for key personnel?
  - a. See page 58 of the NOFO:  
<https://www.samhsa.gov/sites/default/files/grants/pdf/fy-23-project-launch-nofo.pdf>
3. Can you discuss the differences between Attach 2 (Interview Protocols; Attach 3 (Consent Forms), and Attach 7 (Confidentiality & Human Subject Guidelines)?
  - a. Please see Appendix D, starting on page 47 of the NOFO, for additional information.
4. We have a primary geographical target area of a single county. However, we are considering expanding the geography to two other counties that we serve in years 3-5. If we mention possible expansion into these other areas, do we need to expound on these areas in Section A-1?
  - a. See page 23 of the NOFO for requirements regarding Section A of the application.
5. Is there a limit to how many individuals can be salaried through the grant?
  - a. No.
6. Should the required timeline be included in the Project Narrative or only in Attachment 4?
  - a. Attachment 4.
7. Can you please expand on expectations for Requirement 4: Provide Mental Health Consultation in ECE settings? Would accepting referrals for Mental/Behavioral from ECEs and /or providing education for providers and caregivers on benefits of structured early education curriculums on child development suffice?
  - a. This would entail providing Mental Health Consultation to ECE staff, caregivers; not training
8. CORRECTION From PPT - You are required to complete three (3) registration processes:
  1. System for Award Management (SAM).
  2. Grants.gov; and
  3. eRA Commons.

If you have already completed registrations for SAM and Grants.gov, you need to ensure that your accounts are still active, and then register in eRA Commons (see 1.3).

You must register in eRA Commons and receive a Commons Username in order to have access to electronic submission, receive notifications on the status of your application, and retrieve award information.

### System for Award Management Registration

You must register your organization with the System for Award Management (SAM). A Unique Entity Identifier (UEI) will be assigned as part of the registration process. (The UEI replaced the Dun and Bradstreet Number (DUNS Number). If your organization is currently registered in SAM.gov, the UEI has already been assigned and is viewable in SAM.gov. This includes inactive registrations. The Unique Entity Identifier is currently located below the DUNS Number on your entity registration record. You must be signed in to your SAM.gov account to view entity records.

9. Is this something a local Board of Education qualifies for? Or is this more geared towards health organizations?
  - a. See page 16 of the NOFO: Eligible applicants are States and Territories, including the District of Columbia, political subdivisions of States, Indian tribes, or tribal organizations (as such terms are defined in section 5304 of title 25), health facilities, or programs operated by or in accordance with a contract or award with the Indian Health Service, or other public or private non-profit entities.
  - b. See Appendix C of the NOFO for additional eligibility information, on page 46.
10. Can you clarify what you mean by "equip and train providers" and what type of providers you are referring to?
  - a. Specific providers are not referenced in this NOFO. Providers includes health care providers, clinicians, and other service providers. Training that equips providers with knowledge, skills, and resources to address caregivers' and young children's behavioral health in the primary care setting is a required activity for this grant.
11. Is there a requirement re: database to use?
  - a. See page 11 of the NOFO for information regarding data collection.
  - b. Grantees are required to report performance quarterly on the Infrastructure, Prevention, and Promotion measures specified in this NOFO on page 11. This information will be gathered using a uniform data collection tool provided by SAMHSA. Recipients are required to submit data via SAMHSA's Performance Accountability and Reporting System (SPARS). Additional information about SPARS can be found at <https://spars.samhsa.gov/>. SPARS access, guidance, and technical assistance on data collection and reporting will be provided upon award.
12. Must the 10% family and caregiver requirement for the YCWC be met by the time of application submission, or can applicants make this part of their proposed application/plan?
  - a. Applicants can make this part of their proposed application/plan.
13. Questions about the evaluation requirements...the NOFO identifies 5 areas of performance measurement: # of children screened, # of referrals, # of individuals receiving service.... are there requirements for evaluating the outcomes for children and families (e.g., changes in parent-child relationship, improvement in caregiver mental health)? are there requirements for long term follow-up (e.g., 12-month follow-up for outcomes)?
  - a. See pages 11 & 12 in the NOFO.
  - b. There are not requirements for long-term follow-up.
14. Is the Abstract scored?
  - a. No.
15. Do we need to reference B3 in the narrative?
  - a. See page 23 in the NOFO for instructions for Section B.
16. We want to align our measures and procedures with feedback from our partners and include qualitative forms of data collection is that ok or do we have to include standardized measures?
  - a. This NOFO does not specify requirements.
17. Good morning, are nonprofit faith-based entities eligible and competitive with 501c3 status?
  - a. Yes. See page 16 of the NOFO: Eligible applicants are States and Territories, including the District of Columbia, political subdivisions of States, Indian tribes, or tribal organizations (as such terms are defined in section 5304 of title 25), health facilities, or

- programs operated by or in accordance with a contract or award with the Indian Health Service, or other public or private non-profit entities.
- b. See Appendix C of the NOFO for additional eligibility information, on page 46.
18. Do the letters of commitment need to be established and submitted with the application or can it be set up once awarded?
- a. Letters of Commitment need to be submitted with the Application
19. Can we target 0-5 instead of 0-8?
- a. The purpose of this program is to promote the wellness of young children, from birth to 8 years of age.
20. Can the project focus on a restricted age range (e.g., birth-age 5) or is it required that activities span the 0-8y range?
- a. The purpose of this program is to promote the wellness of young children, from birth to 8 years of age.
21. Do you need a list of every staff member or just the key staff members?
- a. List every staff member. See page 58 of the NOFO:  
<https://www.samhsa.gov/sites/default/files/grants/pdf/fy-23-project-launch-nofo.pdf>
22. To follow up, if you do not have letters of commitment prior to the application submission, are you declared ineligible?
- a. Letters of Commitment need to be submitted with the Application
23. In the NOFO it says not to add letters of commitment however you just said they should be added.
- a. Letters of Commitment need to be submitted with the Application
24. Can we have a Co-PI with .65 FTE and a Co-PI with .35 FTE?
- a. Yes.
25. Can you say more about the role/purpose/function of the YCWC?
- a. See page 10 in the NOFO for information about the YCWC.
26. One of the key roles is 0.5FTE for program evaluation. Is it ok to have this role within a subaward?
- a. Yes.
27. Are letters of support or commitment needed from the Committee members or can we just identify the orgs that will be included?
- a. Letters of Commitment need to be submitted with the Application
28. When documenting community needs how recent does the data need to be?
- a. Data should be relevant to the current community needs and the data source(s) should be identified
29. Can do school age 5-8 only?
- a. The purpose of this program is to promote the wellness of young children, from birth to 8 years of age.
30. Can you explain pg. 15 the Reimbursement for the Provision of Services as it would apply to behavioral and mental health services provided to children in the state foster care system that are covered under Medicaid, if the services were for funding that would supplement or fill gaps, not supplant.
- a. Please refer back to page 15 of the NOFO: Recipients must utilize third party reimbursements and other revenue realized from the provision of services to the extent

possible and use SAMHSA funds only for services to individuals who are not covered by public or commercial health insurance programs, individuals for whom coverage has been formally determined to be unaffordable, or for services that are not sufficiently covered by an individual's health insurance plan. Recipients are responsible for making the determination of affordability and insurance coverage and must have policies and procedures in place to address these areas. Recipients are also expected to facilitate the health insurance application and enrollment process for eligible uninsured clients. Recipients should also consider other systems from which a potential service recipient may be eligible for services (for example, the Veterans Health Administration or senior services), if appropriate for and desired by that individual to meet his/her needs. In addition, recipients are required to implement policies and procedures that ensure other sources of funding are utilized first when available for that individual.

31. Is there a clearinghouse for the type of evidence-based practices to be used?
  - a. You may refer to: <https://www.samhsa.gov/resource-search/ebp>
32. I just recently became aware of this funding opportunity and love the concept but i am also realistic about the amount of work required to complete the application. will this be offered again?
  - a. You may sign up for updates and grants announcements on grants.gov
  - b. Also see samhsa.gov for updates
33. If staff will be from the communities of color targeted, do they have to already be selected with a resume attached?
  - a. No.
34. Must we provide the MH/SUD assessment for parents, or can we refer out?
  - a. You may refer out.
35. Who should the letters of commitment be addressed to?
  - a. Letters of commitment should be addressed to the grant applicant.
36. So that means you just to include the positions, not names or resumes, correct?
  - a. See Appendix G, page 58 of the NOFO.
37. Can we outsource the evaluator instead of using a .5 internal staff person?
  - a. Yes, you can hire the evaluator as a contract/consultant.
38. If our project will likely qualify for Not Human Subjects Research do, we still need to submit a sample consent form?
  - a. Yes. See the NOFO, including page 50 for additional information.
39. What is the total page limit (inclusive of the Project Narrative and Attachments)?
  - a. The NOFO does not specify a total page limit inclusive of Project Narrative *and* Attachments. See NOFO for application page limits for the Project Narrative and Attachment; see Application Review Information, starting on page 22 on the NOFO.
40. Are we required to give caregivers alcohol and substance use screeners?
  - a. Required activities include conducting culturally and linguistically appropriate, validated screening, and assessments to ensure the early identification of behavioral and developmental concerns, including perinatal/maternal depression and substance misuse among parents and caregivers, including alcohol and opioid use.

41. What if we've already obtained letters of commitment that are addressed to Brooke Sims? The letters state the partners' commitment to the program activities.
  - a. Please submit the letters of commitment that you have with your application.