



Fiscal Year 2018 – New Award Standard Terms and Reporting Requirements

| Terms/ Reports | Name | Language |
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| 1 | Remark | <p>All New Grant Awards</p> <p>All New Grant Awards This Notice of Award (NoA) is issued to inform your organization that the application submitted through the (<i>FULL PROGRAM NAME AND ACRONYM</i>) funding opportunity (<i>INSERT FOA #</i>) has been selected for funding. The (<i>INSERT ACRONYM</i>) Program, as authorized by the (<i>CITE ACT/STATUTE and PUBLIC LAW</i>).</p> |
| 2 | Standard Reporting Requirement | <p>Annual Federal Financial Report (FFR)</p> <p>The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual Federal Financial Report (FFR) should reflect only cumulative actual Federal funds authorized and disbursed, any non-Federal matching funds (if identified in the Funding Opportunity Announcement (FOA)), unliquidated obligations incurred, the unobligated balance of the Federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found: http://www.samhsa.gov/grants/grants-management/reporting-requirements.</p> <p>FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx</p> |
| 3 | Standard Reporting Requirement | <p>Performance Progress Reports</p> <p>Submission of a Programmatic Report is due no later than the dates as follows:</p> <ul style="list-style-type: none"> 1st Report - 2nd Report - 3rd Report - 4th Report - <p>Note: Recipients must also comply with the Government Performance and Results Act (GPRA) requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that SAMHSA report evaluation data to ensure the effectiveness and efficiency of its programs.</p> <p>Progress reports must be must be submitted through the eRA Commons system. Please contact your Government Program Official (GPO) for program specific submission information. Additional information on reporting requirements is available at https://www.samhsa.gov/grants/grants-management/reporting-requirements.</p> |

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| 4 | Standard Terms | Reference Award Standard Terms | Reference Grants Awarded in Fiscal Year 2018 Standard Terms and Conditions at https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions |
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