

## **FFR Section 12—Remarks for Carryovers**

In **Section 12 – Remarks**, you must include as appropriate, the following Carryover remark(s) when completing your FFR:

**1. Intent to Carryover** (less than or equal to 25% of your current budget period award): Include a carryover intent in Section 12 Remarks of the FFR.

*For example:*

*“The recipient intends to carry over \$xx,xxx from year X to year Y of the grant. This amount does not exceed 25% of the current budget period award.”*

**Do not** submit a post-award amendment request in eRA for an intent to carryover less than or equal to 25% of your current budget period award.

**SAMHSA will not issue a Notice of Award (NoA) for this action.**

**2. Formal Carryover** (greater than 25% of your current budget period award): Include a statement regarding a proposed formal carryover request in Section 12 Remarks of the FFR.

*For example:*

*“The recipient will submit a Formal Carryover request as a post-award amendment in the amount of \$XXX, XXX from year X to year Y of the grant as this amount*

Submit as a post-award amendment in eRA. Reference the following link for additional guidance on “**Discretionary Grants: How to Submit a Post Award Amendment**”:  
<https://www.samhsa.gov/grants/grants-training-materials>

**Any formal carryover request submitted after the deadline will not be reviewed and will be Disapproved in eRA.**

**3. No Intent or Formal Carryover Remarks:** If there are no remarks for either Intent or Formal Carryover, SAMHSA will conclude the remaining unobligated balance will not be used in the current budget period.