FFR Section 12—Remarks for Carryovers

In Section 12 – Remarks, you must include as appropriate, the following Carryover remark(s) when completing your FFR:

1. **Intent to Carryover** (less than or equal to 25% of your current budget period award): Include a carryover intent in Section 12 Remarks of the FFR.

   For example:
   
   “The recipient intends to carry over $xx,xxx from year X to year Y of the grant. This amount does not exceed 25% of the current budget period award.”

   Do not submit a post-award amendment request in eRA for an intent to carryover less than or equal to 25% of your current budget period award.

   **SAMHSA will not issue a Notice of Award (NoA) for this action.**

2. **Formal Carryover** (greater than 25% of your current budget period award): Include a statement regarding a proposed formal carryover request in Section 12 Remarks of the FFR.

   For example:

   “The recipient will submit a Formal Carryover request as a post-award amendment in the amount of $XXX, XXX from year X to year Y of the grant as this amount exceeds 25% of the current budget period award.”

   Submit as a post-award amendment in eRA. Reference the following link for additional guidance on “Discretionary Grants: How to Submit a Post Award Amendment”:

   Any formal carryover request submitted after the deadline will not be reviewed and will be **Disapproved** in eRA.

3. **No Intent or Formal Carryover Remarks**: If there are no remarks for either Intent or Formal Carryover, SAMHSA will conclude the remaining unobligated balance will not be used in the current budget period.