

eCCF Updates 2013

Presented by
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Drug Testing Advisory Board

2013 Federal CCF

- <http://www.gpo.gov/fdsys/pkg/FR-2010-07-16/pdf/2010-17400.pdf>

Extending the Federal CCF

- In accordance with the GPEA, OMB set terms of clearance for the extension of the current Federal CCF as follows: Prior to the next approval of this package, the Agency (SAMHSA) shall provide a progress update on adoption of electronic forms in an effort to reduce burden. SAMHSA is encouraged to explore ways to convert the Federal Drug Testing Custody and Control Form (Federal CCF) into an electronic form.

SAMHSA Objectives

- SAMHSA has convened a working group, including Federal partners, on the standards to be established concerning:
 - Electronic signature
 - Non-repudiation agreement for digital signatures
 - Third party software for managing Federal CCF information
 - Unique specimen identification number
 - The legally-binding equivalent of traditional handwritten signatures in a forensic arena
 - The security of data transmission over telecommunications systems/networks
 - The integrity of document content

2013 eCCF Working Group Members

- Ms. Kathy Petrick (American Solutions for Business)
- Dr. Jennifer Collins (MedTox)
- Dr. Barry Sample (Quest Diagnostics, Inc.)
- Ms. Phyllis Chandler (LabCorp)
- Mr. Neil Fortner (U.S. Air Force Drug Testing Laboratory)
- Mark Snyder (DOT)
- Mr. Eric Quilter (Compliance Information Systems)
- Dr. Murray Lappe (eScreen)
- Todd Shoulberg (ClearStar Medical Review Office)

eCCF Working Group

- January 27, 2012
 - Introduction of working group members, provide reference documents
- April 25, 2012
 - Assign tasks and establish outcome
- May 31, 2012
 - Report from working group members
- June 21, 2012
 - Consensus report from working group members
- August 23, 2012
 - Finalize the working group recommendations

Outcome of eCCF Working Group

- Three areas of discussions:
 - eCCF risks and benefits
 - Standardized definitions or terms
 - eCCF operational considerations

Related eCCF Documents

- Update the MRO Manual
- Update the Collection Hand Book
- Update the Laboratory Checklist
- Update the Guidance for using the 2013 Federal CCF (DWP website)

2013 60D OMB Burden Hours

- FRN Vol. 78, No. 83/ Tuesday, April 30 2013 p. 25282
- Proposed Collection, Comment Request
- FRN Published 4/30/2013 ended 7/1/2013
- No comments on estimated burden hours

2013 30D OMB Review

- FRN Vol. 78, No. 135/Monday, July 15, 2013 p.42091
- SAMHSA will authorize the use of an electronic Federal CCF
- Public Burden Statement to be a separate page of an electronic Federal CCF
- Federal CCF instructions and the Privacy Act Statement to be on a separate page or pages of an electronic Federal CCF
- Bottle labels/seals to be printed separately, and not as a part of Copy 1 of the Federal CCF
- Federal CCF Instructions to allow the use of an electronic form