

**Department of Health and Human Services
Substance Abuse and Mental Health Services Administration
Center for Substance Abuse Prevention**

National Laboratory Certification Program (NLCP)

HHS-Certified Laboratory and Instrumented Initial Testing Facility Notice

Date: December 27, 2017

Subject: Fee Schedule

This notice provides the new fee schedule for laboratories and instrumented initial testing facilities (IITFs) participating in or applying for certification in the Department of Health and Human Services' (HHS) National Laboratory Certification Program (NLCP). **The new fee schedule is effective January 1, 2018.**

The NLCP is a self-supporting program and each participant test facility (i.e., laboratory or IITF) is required to pay fees. To maintain this self-supporting certification program, the Substance Abuse and Mental Health Services Administration (SAMHSA) Division of Workplace Programs (DWP) periodically reviews all costs associated with the inspection and performance testing (PT) programs. Every effort is made to ensure that the NLCP is a self-supporting program and that each test facility pays fees commensurate with the costs of each part of the program.

The following summarizes the changes that are to be effective on January 1, 2018:

1. The NLCP application fee for both laboratories and instrumented initial testing facilities (IITFs) has been increased from \$2,000 to \$3,000.
2. NLCP fees for laboratories and IITFs have been established for each phase of the inspection program and represent an increase of 15%.
3. In addition, RTI has added a new laboratory category, Category 6. Since SAMHSA established Categories 0 through 5, the workloads of some certified laboratories have increased such that the current inspection format is not sufficient to enable review of the target percentage (i.e., about 10%) of the laboratory's non-negative specimens. Laboratories will continue to be notified of their category changes.

If you have any questions regarding these changes, please contact me at (240) 276-2600 or by email: Ron.Flegel@samhsa.hhs.gov.

Ron Flegel

Ron Flegel
Director
Division of Workplace Programs

The NLCP Fee Schedule, effective January 1, 2018 is as follows for Laboratories and Instrumented Initial Testing Facilities:

Event	Fee (\$)
Application	\$3,000
Inspections	
Initial	\$12,900
3-month Second Initial	\$12,900
Maintenance	
IITF	\$12,900
Laboratory:	
Category 0	\$10,400
Category 1	\$12,900
Category 2	\$18,800
Category 3	\$28,500
Category 4	\$43,700
Category 5 - Inspection	\$43,700
Category 5- Audit	\$28,500
Category 6 - Inspection	\$54,600
Category 6- Audit	\$39,400
Special Inspection	Actual Cost
Remedial Action:	
Pre-inspection	\$1,000
Post-inspection	\$3,000
Performance Testing	
Initial Set	\$3,000
Maintenance Set	\$3,000
Remedial Action:	
Major	\$3,000
Reoccurring Minor	\$1,000
Withdrawal - Final Audit Inspection	Actual Cost

The fee schedule will continue to be evaluated periodically to ensure fees accurately reflect the costs associated with each activity.